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FACULTY CLASSROOM OBSERVATION FORM REMOTE LEARNING ADDENDUM

Instructor _____ Class/Course/Section _____

Observer _____ Date of Observation _____

*Based on your observation of the class, please rate the instructor on each item using the following scale:
Excellent, Very Good, Good, Satisfactory, Needs Improvement.*

CLASS PREPARATION AND LMS UTILIZATION:	Excellent	Very Good	Good	Needs Improvement	Not Observed
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1. The instructor posted the syllabus, contact information, and instructions on how to find learning materials and coursework.
2. The instructor has uploaded applicable materials for the class in Blackboard before the week begins.
3. The instructor is teaching from the assigned text.
4. The instructor encourages critical thinking and analysis.
5. The instructor outlined the objectives and weekly assignments.
6. The instructor relates the discussion topics to career goals (when applicable).
7. Instructor's announcements were clear, professional, & appropriate.

CLASSROOM PERFORMANCE & INSTRUCTION:	Excellent	Very Good	Good	Needs Improvement	Not Observed
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8. The instructor began the Face-to-Face session on time.
9. The instructor was teaching in-line with the lesson outlined on the syllabus.
10. The class was planned and organized.
11. The instructor's appearance was professional.
12. The objectives for this session were shared with the attendees.
13. The instructor reviewed the previous lesson.
14. Important concepts were explained clearly showing mastery of the subject.
15. The instructor appeared positive, confident, and enthusiastic.
16. The instructor actively and substantively interacted with students, and encouraged active participation.
17. The instructor displayed patience and resourcefulness in explaining material and answering questions.
18. The instructor was skillful in asking questions and dealing with answers.
19. The instructor spoke articulately.
20. The class was paced appropriately.
21. The instructor used the share screen feature and courseware and other teaching aids very effectively.
22. The instructor provided timely, constructive feedback of the student's progress via the gradebook or through email.

CLASSROOM MANAGEMENT:

Excellent

Very
Good

Good

Needs
ImprovementNot
Observed

23. The majority of students were attentive.
24. The instructor maintained a positive learning environment encouraging respect, good work ethics, and appropriate behavior.

RECOMMENDATIONS:**Major strengths upon which to capitalize:****Areas needing improvement:****COMMENTS:****Evaluator's Comments and/or suggestions:****ACTION PLAN:**

I have read and have been given a copy of this evaluation report and so signify by my signature. I understand that I may attach comments to this document. Comments below: Yes No

Faculty Signature

Date (MM/DD/YYYY)

Evaluator's Signature

*Date (MM/DD/YYYY)***Faculty Feedback/Comments:**

Non scholae, sed vitae discimus!