1. New section that reads:

“REMEDIAL COURSEWORK

Remedial Coursework neither counts toward attempted work nor toward Cumulative Grade Point Average.”

is added right above the “FAILING GRADES AND COURSE REPEATS” section of this catalog.

2. “FAILING GRADES AND COURSE REPEATS” section of this Catalog should read:

**FAILING GRADES AND COURSE REPEATS**

A student who fails a course must repeat and attain a passing grade for the course in order to graduate from his or her program.

A student who stops attending classes during the semester without any official notification or withdrawal may receive a failing grade (F in credit-bearing courses) in those classes for that semester. If the student withdraws or is terminated by the institution before the eighth week of the semester, s/he receives a grade of “W”. After the eighth week the student will receive a failing grade in the course. A student who receives a failing grade in a sequential course must repeat and pass the prerequisite course before continuing in the next course in the sequence.

When the student registers to repeat a failed course, the initial F or U grade(s) will be replaced by a temporary grade of “FR”, “UR” (Fail Repeat) until the student earns a passing grade in the repeated course. The temporary “FR” grade is then replaced by an “R” (Repeat) grade which will count in the student’s attempted work but will not be calculated in his or her Cumulative Grade Point Average. For remedial coursework, the temporary “UR” grade will be replaced by an “RR” grade. Only the passing grades in credit-bearing courses will be calculated in the GPA. Any F that is not replaced and still appears on the final transcript will be calculated in the cumulative GPA.

For appropriate credit to be given, all failed courses must be repeated within a program’s maximum timeframe.

**IMPACT OF INCOMPLETE GRADES ON STUDENT’S SATISFACTORY ACADEMIC PROGRESS**

Incomplete grades are temporary grades and they are not calculated in a student’s Cumulative Grade Point Average or in attempted work. When the grade is converted to a letter grade, then the letter grade is included in the calculation of the Cumulative Grade Point Average and student’s attempted work.

**IMPACT OF TRANSFER CREDITS ON STUDENT’S SATISFACTORY ACADEMIC PROGRESS**

Transfer credits are not included in the calculation of the Cumulative Grade Point Average, but are calculated in a student’s attempted work and completion of graduation requirements.