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READMISSION POLICY

Effective Spring 2019 semester,

Students who are dismissed from or drop out of the program may, under special circumstances, be considered for readmission one time only via a student appeal. Such an appeal must be placed in writing and addressed to the Re-Entry Committee for consideration within ten (10) calendar days of being notified of academic dismissal. If an appeal is made by the student, the rationale for such an appeal must be as a result of mitigating or special circumstances and must include supporting documentation. In addition, the student must detail why they failed to pass the course, and what has changed that will now allow the student to meet the academic requirements of the program.

Mitigating or special circumstances to be considered may include the following:

- Natural disaster
- Serious illness requiring hospitalization
- Death of an immediate family member
- Financial hardship such as an eviction.

The above list is not comprehensive, but rather contains examples of what may have adversely affected a student's academic success.

Upon receipt of the appeal, the Committee has ten (10) calendar days to review it. The student will receive a notice in writing disclosing the outcome of his/her appeal within fourteen (14) calendar days of initial receipt by the College of the student appeal. The decision of the Committee is final and may not be further appealed. If allowed to repeat course for third and final time, the student may have to sit out a semester before returning to complete studies depending upon the process time.

If the Committee approves the appeal because it determines that the student may be capable of meeting program standards in the subsequent term, the student will then be placed on academic probation. During this probationary period, the student will receive academic advisement including a plan developed in conjunction with personnel from the Nursing division and Student Advisement. Such a plan may include attending tutoring services, repeating coursework, and meetings with Nursing faculty to help improve academic performance. To be removed from academic probation, the student must achieve the minimum standards of academic progress outlined in the Student Nursing Handbook in relation to GPA and program completion in the subsequent semester.