Your plan of accommodation(s) will be tailored to meet your individual need, and may include any of the following:

- Audio taping of classes
- Adjustments in the teaching delivery methods
- Classroom accommodations
- Sign language interpreters
- Time and/or organization management sessions
- Referrals for community resources
- Orientation on mobility procedures
- Note takers
- Testing accommodations

All accommodations must be reasonable and should not materially compromise essential educational requirements, academic standards, or your professor's grading standards. You are encouraged to learn to advocate for yourself and to take an active role in your educational plan.

Student Disability Services

ASA Student Disability Services located on:

Brooklyn Campus
151 Lawrence Street
2nd floor B 219
Brooklyn, New York 11201

Manhattan Campus
1293 Broadway
Two Herald Center
New York, NY 10001

718-522-9073 ext. 2221
Who Is Protected Under the Law?

A “handicapped or disabled person” is defined as any person who has a physical or mental impairment that substantially limits one or more of such person’s major life activities; or individuals who have a record of such an impairment or who are regarded as having such impairment. Impairments may include (but are not limited to):

- Blindness or visual impairments
- Deafness or hearing impairment
- Specific learning disabilities
- Mobility and orthopedic impairments
- Neurological impairments
- Chronic illness or impairment
- Speech disorders
- Chronic psychiatric disorders
- Epilepsy or seizure disorders
- Temporary conditions (i.e., disabilities as a result of illness, accident, etc.)

Procedures for Students with Disabilities who wish to Obtain Reasonable Accommodations or Auxiliary Aids

ASA College has a procedure that ensures that any student with a disability who is entitled to reasonable accommodations and auxiliary aids may obtain them.

If you have a disability for which you wish to obtain an accommodation or if you seek an auxiliary aid for a course or program at the College, you must contact the Director of Student Disability Services Mr. Bateman Harris.

Brooklyn Campus
151 Lawrence Street
2nd floor B 219
Brooklyn, New York 11201

Manhattan Campus
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New York, NY 10001

Please contact the Director of Student Disability Services to request reasonable accommodations immediately following admission to ASA. You will need to submit documentation concerning the nature and history of your disability to the Director of Student Disability Services.

Working cooperatively with professionals from the New York State Office of Vocational and Educational Services for Individuals with Disabilities, the Commission for the Blind and Visually Handicapped, and other private agencies, ASA’s Director of Student Disability Services will:

- Evaluate your documentation;
- Discuss the accommodation procedure with you and provide any necessary referrals;
- Student Disability Services Office review your request and arrange the necessary reasonable accommodations two weeks before the start of the semester.
- Arrange to put into effect the reasonable accommodations expected from professors and pertinent administrators.